



POSITION: LEGAL COUNSEL

ABOUT TRISUMMIT UTILITIES INC. (TSU)

TSU is a Canadian company with natural gas distribution utilities and long-term contracted renewable power generation assets. TSU is focused on delivering safe, reliable, clean and cost-effective energy solutions to customers while achieving long-term profitable growth. TSU's vision is to be the clean energy supplier of choice in each of the jurisdictions in which it operates through being a leader in safety, reliability, cost effectiveness and customer service. Our people take great pride in supporting and having a positive impact in the communities where we live and work.

OPPORTUNITY

This is a unique role offering opportunity to provide legal support on a variety of topics across the organization. We are looking for someone who is ready to take on a challenge and be a team contributor. Reporting to the General Counsel and Corporate Secretary you will provide guidance, legal advice and assistance to ensure legal and corporate compliance.

TSU is committed to providing a productive and safe work environment for all employees. If you want to work for a company who values safety and reliability, people, a strong community, and continuous improvement, TSU may be the right company for you.

RESPONSIBILITIES

- Provide timely legal services to TSU and subsidiary companies on various legal topics ensuring compliance with applicable legislation and policies
- Provide support to various functions within TSU including corporate development, finance and accounting, communications, treasury, human resources, operations, and management
- Review, draft and negotiate various contracts such as confidentiality agreements, service agreements, terms and conditions, consulting agreements, purchase and sale agreements, letters of intent, etc.
- Provide counsel and support regarding acquisitions and divestitures
- Assist with managing corporate entities, minute books and entity organization chart
- Litigation support and management, as needed
- Development, review and maintenance of policies, procedures, guidelines and templates
- Assistance with corporate governance, corporate initiatives and IT projects
- Keep informed of changes in applicable legislation pertaining to industry, providing report, as necessary
- Conduct legal research and prepare reports and presentations as requested
- Review legal and corporate documents, corporate communications, press releases, presentations, public disclosures and other applicable legal and non-legal documents
- Engaging with internal and external stakeholders
- Handling other legal matters and duties assigned

QUALIFICATIONS AND EXPERIENCE

- Law Degree and be a member in good standing with the Law Society of Alberta
- 3-6 years of post-call legal experience in corporate and commercial law gained with a large law firm or with a complex organization
- Exposure to a wide range of legal issues and disciplines
- Strong interpersonal communication, organizational and analytical skills
- Highly organized with the ability to juggle multiple priorities under tight deadlines; works well under pressure in a fast paced work environment
- Demonstrates a high level of integrity; ability to demonstrate sound judgment in maintaining confidential and sensitive matters
- Understanding of the energy industry and applicable legislation is an asset
- Public entity and public reporting experience is an asset
- Flexible and willing to take on projects as required
- Ability to work both independently and in a team environment

TSU believes that our people are our family; each and every one contributes to the success of TSU. We believe in the strength of diversity and we are dedicated to creating a diverse, equitable and inclusive workforce and environment.

APPLICATION PROCESS

If this opportunity speaks to you, qualified applicants are invited to submit their cover letters and resumes in confidence to the Human Resources Department by emailing Careers@trisummit.ca no later than September 18, 2020.

We thank all applicants for their interest in our organization, only those candidates for interviews will be contacted. No agency referrals or telephone inquiries at this time.

COVID-19 Considerations:

TSU is committed to the safety and well-being of our employees. As part of this commitment, we have implemented a number of protocols in alignment with government guidelines in order to maintain the health and safety of employees, customers and communities.