



Job Posting: Treasury Analyst – CO-OP Opportunity

Job Category: Finance

Requisition Number: STUDE001642

TriSummit Utilities Inc. (TSU) is an energy company with natural gas distribution utilities and long-term contracted renewable power generation assets. TSU's mission is to make communities a better place to live, by connecting them to the energy they want, when they need it, now and into the future. In an ever-changing world, our vision is to adapt, using our energy infrastructure to provide increasing value to our communities and investors. Our people take great pride in supporting and having a positive impact in the communities where we live and work. If you share our passion for these values and are eager to make a meaningful impact, we invite you to join our dedicated team.

What You Will Do:

Reporting to the Treasurer, the Treasury Analyst Co-op opportunity will gain hands-on experience supporting the day-to-day cash management activities of TriSummit Utilities. Working alongside experienced finance professionals, the student will assist in supporting the organization's Canadian and U.S. utilities by helping monitor liquidity, track funding requirements, and contribute to accurate and timely financial reporting. This role provides an excellent opportunity to develop practical treasury and corporate finance experience while collaborating with Accounting and Financial Planning & Analysis to enhance visibility into cash positions and support business decision-making.

Your responsibilities will include, but are not limited to:

- Support the analysis, monitoring, and management of the Company's daily cash position and investments.
- Set up wire payments and intercompany transfers in the banking platform.
- Prepare daily, monthly, and annual cash forecasts to support borrowing and investing decisions.
- Analyze liquidity requirements and coordinate borrowings and repayments of funds to and from the credit facility.
- Support month-end, quarter-end, and year-end treasury reporting activities.
- Prepare variance summaries and analysis for management review.
- Monitor compliance covenants in debt agreements, prepare quarterly compliance certificates, and provide covenant forecasting as required.
- Collaborate with Financial Planning and Analysis to refine forecast models and incorporate macroeconomic data inputs.
- Process changes to bank account access and user entitlements.
- Support the settlement of foreign exchange hedging transactions.
- Reconcile hedge positions and monitor mark-to-market exposures.
- Assist with the preparation of rating agency and investor relations materials.
- Support compliance with treasury procedures, banking requirements, and internal controls.
- Support audits by providing required documentation.
- Help develop and document treasury procedures.
- Support other special projects as required.

What You Will Need to Succeed:

This position has the following occupational requirements:

- Currently enrolled in or recently completed a post-secondary program in Commerce, Business, Management, Finance, Accounting, Economics, or a related field.
- Analytical mindset with the ability to interpret financial information and communicate findings clearly to internal stakeholders.
- Well-organized and able to manage time effectively, with careful attention to detail and a professional approach to work.
- Proficiency with Microsoft Office applications, including Excel, Word, PowerPoint, and Outlook.
- Clear English communication skills, both written and verbal, to support reporting, stakeholder coordination, and treasury-related communications.
- High level of integrity and ability to maintain confidentiality when handling sensitive financial information.

To excel in this position, we recommend that candidates have the following skills and qualifications:

- Interest in treasury or corporate finance, with a desire to build practical experience in a utility or energy infrastructure environment.
- Collaborative working style and ability to build productive relationships across teams.
- Dependable, motivated, and proactive, with a willingness to learn and take ownership of assigned responsibilities.
- Strong analytical, financial modelling, and problem-solving skills.

If you meet most of the position skills and qualifications, you are still encouraged to express your interest in joining our team. We invite applicants to submit their resumes, emphasizing their accomplishments that align with the occupational requirements. Your distinct skills and experiences may still qualify you as a valuable addition to our team.

What We Will Provide:

TriSummit Utilities Inc. is committed to your professional and personal growth, as well as your overall health and safety. When you join our team, here is what you can expect:

- Competitive compensation.
- A Hybrid Work model tailored to the requirements of the Calgary Corporate Office.
- A safety-centric culture.

Inclusive Workplace:

At **TriSummit Utilities Inc.**, we are dedicated to creating an inclusive workplace that celebrates the unique strengths, perspectives, and experiences of all our employees. We firmly believe that our differences empower us to become a stronger team, leading to better decisions, innovation, and business results. We encourage applications from candidates of all backgrounds to help us continue building an inclusive workplace.

Ready to Join Us?

If you are eager to be part of our team and make a difference in the energy industry, please submit your resume and cover letter in confidence to the Human Resources Department. We look forward to receiving your application!

Join Our Team as a Treasury Analyst at TriSummit Utilities Inc.!