



Job Posting: Graphic Design - Summer Student

Job Category: Communications

TriSummit Utilities Inc. (TSU) is an energy company with natural gas distribution utilities and long-term contracted renewable power generation assets. TSU's mission is to make communities a better place to live, by connecting them to the energy they want, when they need it, now and into the future. In an ever-changing world, our vision is to adapt, using our energy infrastructure to provide increasing value to our communities. Our people take great pride in supporting and having a positive impact in the communities where we live and work. If you share our passion for these values and are eager to make a meaningful impact, we invite you to join our dedicated team.

What You Will Do:

Reporting to the Manager, Communications, the **Graphic Design Summer Student** will support our Communications and Marketing team. This role is ideal for a post-secondary student who is eager to gain hands-on experience designing **corporate-ready visual content**, strengthening technical skills, and contributing to meaningful, real-world projects.

Your responsibilities will include, but are not limited to:

- Design high-quality corporate materials, including presentations, reports, infographics, social media graphics, web assets, internal communication materials, printed documents, and branded templates.
- Translate complex information into polished visual content that aligns with corporate communication needs.
- Support and maintain brand consistency across all design outputs; assist in maintaining and enhancing brand standards, guidelines, and asset libraries.
- Organize and manage a digital asset library, ensuring files and technical assets are accessible, current, and well catalogued.
- Proactively contribute creative ideas, participate in brainstorming sessions, and bring forward design recommendations to improve clarity and impact.
- Edit, retouch, and optimize images and graphics for various channels and formats.
- Take ownership of assigned projects, ensuring accuracy, timely delivery, and adherence to direction and feedback.
- Manage multiple projects simultaneously, prioritize tasks, and meet required deadlines.
- Support multimedia projects (e.g., video editing, motion graphics) depending on skill set.
- Perform other creative or administrative tasks as required.

What You Will Need to Succeed:

This position has the following occupational requirements:

- Currently enrolled in or recently graduated from a Graphic Design, Visual Communications, Digital Media, or related post-secondary program.

- Strong portfolio demonstrating creativity, technical skill, layout proficiency, and an understanding of brand systems and corporate design requirements.
- Proficiency in Adobe Creative Cloud (InDesign, Illustrator, Photoshop) or equivalent platforms such as Figma or Canva.
- Solid understanding of design fundamentals including typography, layout, and visual hierarchy.
- Proactive mindset with the ability to take direction, ask clarifying questions, and work independently when needed.
- Strong time-management and organizational skills, with the ability to balance multiple priorities.
- Attention to detail and commitment to producing high-quality work.
- Photography, videography, animation, or motion graphics skills are considered assets.

If you meet most of the position skills and qualifications, you are still encouraged to express your interest in joining our team. We invite applicants to submit their resumes, emphasizing their accomplishments that align with the occupational requirements. Your distinct skills and experiences may still qualify you as a valuable addition to our team.

What We Will Provide:

TriSummit Utilities Inc. is committed to your professional and personal growth, as well as your overall health and safety. When you join our team, here is what you can expect:

- Competitive compensation
- A Flexible Workplace model tailored to the requirements of the Calgary Corporate Office.
- A safety-centric culture.

Inclusive Workplace:

At **TriSummit Utilities Inc.**, we are dedicated to creating an inclusive workplace that celebrates the unique strengths, perspectives, and experiences of all our employees. We firmly believe that our differences empower us to become a stronger team, leading to better decisions, innovation, and business results. We encourage applications from candidates of all backgrounds to help us continue building an inclusive workplace.

Ready to Join Us?

If you are eager to be part of our team and make a difference, please submit your resume and cover letter in confidence to the Human Resources Department. We look forward to receiving your application!

Join Our Team as a Graphic Design Summer Student at TriSummit Utilities Inc.!