

POSITION: LEGAL COUNSEL



ABOUT TRISUMMIT UTILITIES INC. (TSU)

TSU is a Canadian energy company with natural gas distribution utilities and long-term contracted renewable power generation assets. TSU's mission is to be a clean and reliable energy supplier of choice through being a leader in safety, cost effectiveness and customer service. Our vision is to be a premier growing North American utility and renewable energy company. Our people take great pride in supporting and having a positive impact in the communities where we live and work.

OPPORTUNITY

This is a unique role offering opportunity to provide legal support on a variety of topics across the organization. We are looking for someone who is ready to take on a challenge and be a team contributor. Reporting into the legal department you will provide guidance, legal advice, and assistance to ensure legal and corporate compliance.

TSU is committed to providing a productive and safe work environment for all employees. If you want to work for a company who values safety and reliability, people, a strong community, and continuous improvement, TSU may be the right company for you.

RESPONSIBILITIES

- Provide timely and appropriate legal advice to TSU and its subsidiaries on various legal topics, ensuring compliance with applicable legislation and internal policies.
- Provide support to various functions within TSU including procurement, corporate development, finance and accounting, communications, treasury, human resources, operations, and management.
- Review, draft and negotiate various commercial agreements, including confidentiality agreements, service agreements, terms and conditions, consulting agreements, purchase and sale agreements, and letters of intent.
- Provide counsel and support regarding acquisitions and divestitures.
- Assist with managing corporate entities, minute books and entity organization charts.
- Litigation support and management, as needed.
- Development, review and maintenance of policies, procedures, guidelines, and templates.
- Assistance with corporate governance and corporate initiatives.
- Conduct legal research and analysis as requested.
- Review legal and corporate documents, corporate communications, press releases, presentations, public disclosures, and other applicable legal and non-legal documents.
- Engaging with internal and external stakeholders.
- Handling other legal matters and duties as assigned.

QUALIFICATIONS AND EXPERIENCE

- Law degree and active membership (or eligibility for membership) with the Law Society of Alberta.
- 2-5 years of post-call legal experience in corporate and commercial law gained with a large law firm or in-house with a complex organization.
- Experience with any of employment law, privacy law, information technology projects, and utilities regulation is an asset.

- Knowledge of US law is an asset.
- Strong interpersonal communication, organizational and analytical skills.
- Highly organized with the ability to balance multiple priorities under tight deadlines; works well under pressure in a fast-paced work environment.
- Demonstrates a high level of integrity; ability to demonstrate sound judgment in handling confidential and sensitive matters.
- Understanding of the energy and/or power and utilities industry and applicable legislation is an asset.
- Public entity and public reporting experience is an asset.
- Flexible and willing to take on projects as required.
- Ability to work both independently and in a team environment.

TSU believes that our people are our family; everyone contributes to the success of TSU. We believe in the strength of diversity, and we are dedicated to creating an inclusive environment and a diverse workforce.

KEY CONSIDERATIONS

- This position is based in our downtown office location.
- The Calgary Office operates on a workplace flexibility program

APPLICATION PROCESS

If this opportunity based in our downtown Calgary Office speaks to you, qualified applicants are invited to submit their cover letters and resumes in confidence to the Human Resources Department.

We thank all applicants for their interest in our organization, only those candidates selected for interviews will be contacted. No agency referrals or telephone inquiries at this time.